



RISCK ASSEMENT – VOLUNTEER DRIVER

Parish: _____

Specific Activity	Hazard	Risk Consequence	Current Controls	Risk Level	Further Action Required
Recruitment and induction of Volunteer Driver	<p>Volunteer Driver:</p> <p>Unknown to Parish;</p> <p>Does not honestly report driving history;</p> <p>Has no Police Vet;</p> <p>Does not understand/follow role description;</p> <p>Does not understand/use code of conduct</p>	Physical, Emotional/Psychological, Sexual harm to other	<p>[enter here the controls specific to your parish context]</p> <p>For Example:</p> <p>Recruitment and induction procedures followed according to Safeguarding Safe Recruitment & Training Policy</p> <p>Police vet and reference checking completed and current</p> <p>Current New Zealand Drivers licence and unblemished driving record</p> <p>Code of Conduct Signed</p> <p>Driver has viewed <i>safe driving videos</i>: https://www.nzta.govt.nz/safety/driving-safely/senior-drivers/senior-driver-safety/safety-videos https://www.youtube.com/watch?v=SSLJmInDPNg</p>	Moderate - High	Nil if controls are in place
Having the person in their vehicle	Driver being alone with the person	Physical, Emotional/Psychological, Sexual Harm to other	Where possible have a second person in the vehicle	Moderate	Nil if controls are in place

Specific Activity	Hazard	Risk Consequence	Current Controls	Risk Level	Further Action Required
	Possible accident	Physical, Emotional/Psychological, Sexual harm to other	<p>Vehicle to be suitable for task and have a current WoF, registration and insurance</p> <p>Drive to the conditions</p> <p>Do not use your cellphone for calls or texting while driving. Use hands free or pull over in a safe place first</p> <p>Comply with New Zealand Road Code</p> <p>Require that drivers to not drink or have alcohol in the vehicle</p>	Low	Nil if controls are in place